

Monarch Shortcut Cheat Sheet

Basic Orientation

Main Menu/Home: Yellow circle button (front edge) or Space with dots 1-2-3-4-5-6

Backspace: Dot 7

Enter: Dot 8

Action/Refresh: Orange circle button (center of braille keyboard)

Zoom out: Minus (-) button

Zoom in: Plus (+) button

Pan around tactile graphic/ move cursor: Directional Arrows

Pan up: Up Arrow button

Pan down: Down Arrow button

Back: Yellow triangle button (front edge)

App switcher: Yellow square button (front edge)

Navigation

Move to next item: Spacebar, Space with Dot 4, or Directional Arrows down

Move to previous item: Backspace, Space with Dot 1, or Directional Arrows up

Escape or Back: Space with E or Back button

Jump to any item in a list: Type the first letter of the item

Go to the top of a list: Space with Dots 1-2-3

Go to the bottom of a list: Space with Dots 4-5-6

Settings and Device Information

Context menu: Space with M

Options menu: Space with O

Quick settings: Enter with Q

Toggle between language profiles: Enter with L

Delete a language profile: Backspace with Dots 2-3-5-6

Check battery status: Enter with P

Eject media: Enter with E

Information: Space with I

Help: Space with H

Speech Options

Speech on/off: Enter + Backspace + S

Decrease speech rate: Enter with Dot 3

Increase speech rate: Enter with Dot 6

Decrease accessibility (system) volume: Enter with Dot 1

Increase accessibility (system) volume: Enter with Dot 4

Decrease music volume: Enter with Dot 2

Increase music volume: Enter with Dot 5

Braille Options

Increase braille spacing: Zoom in (+) button

Decrease braille spacing: Zoom out (-) button

Toggle between single line and multiline: Backspace with Dots 1-2-3-4-5-6

Toggle between braille grades: Backspace with G (or Backspace with Space with G to toggle out of computer braille)

File and Folder Management

New folder: Space with N

Rename file or folder: Backspace with R

Mark/Unmark file or folder: Backspace with L

Mark All files or folders: Enter with Dots 1-2-3-4-5-6

Delete file or folder: Backspace with Dots 2-3-5-6

Save file from external drive: Space with S

Save As from external drive: Backspace with S

Copy file: Backspace with Y

Cut file/Move to: Backspace with X

Search: Space with F

Select drive: Space with D

Perform current action: Backspace with A

Word Processor: KeyWord

New file: Backspace with N

Save file: Space with S

Save As: Backspace with S

Open file: Backspace with O

Top of file: Space with Dots 1-2-3

Bottom of file: Space with Dots 4-5-6

Previous character: Space with Dot 3

Next character: Space with Dot 6

Previous word: Space with Dot 2

Next word: Space with Dot 5

Previous line: Space with Dot 1

Next line: Space with Dot 4

Previous paragraph: Space with Dots 2-3

Next paragraph: Space with Dots 5-6

Beginning of line: Enter with Dots 1-3

End of line: Enter with Dots 4-6

Delete previous character: Backspace

Delete current character: Backspace with Dots 3-6

Delete previous word: Backspace with Dot 2

Delete current word: Backspace with Dots 2-5

Delete all from cursor to end of line: Backspace with C

Delete all from cursor to end of document: Backspace with Dots 4-5-6

Find: Space with F

Find next: Space with N

Find previous: Space with P

Replace: Backspace with F

Align left: Enter with L

Align center: Enter with C

Align right: Enter with R

Align justify: Enter with J

Start/Stop text selection: Enter with S

Select all: Enter with Dots 1-2-3-4-5-6

Copy: Backspace with Y

Cut: Backspace with X

Paste: Backspace with V

Bold: Enter with B

Italic: Enter with I

Underline: Enter with U

Default font attribute: Backspace with D

Spell check: Space with Dots 1-6

Insert math equation: Enter with M

Launch KeyMath: Backspace with M
Insert page break: Backspace with P
Toggle enable/disable reading mode: Space with X
File information: Space with I
Switch documents: Space with Dots 1-2-5-6
Preview: Enter with V

Braille Editor

New file: Backspace with N
Save file: Space with S
Save as: Backspace with S
Open file: Backspace with O
Top of file: Space with Dots 1-2-3
Bottom of file: Space with Dots 4-5-6
Delete previous word: Backspace with Dot 2
Delete current word: Backspace with Dots 2-5
Find: Space with F
Find next: Space with N
Find previous: Space with P
Replace: Backspace with F
Start/Stop text selection: Enter with S
Select all: Enter with A
Cut: Backspace with X
Copy: Backspace with Y
Paste: Backspace with V
Toggle enable/disable reading mode: Space with X

Math: KeyMath

Graph viewer: Enter with G

Graph settings: Space with Dots 3-5

New expression: Space with N

Modify expression: Enter (on expression)

Insert symbols in an expression: Backspace with Dots 3-5

Export content: Backspace with E

Disable expression: Backspace with L

Delete expression: Backspace with Dots 2-3-5-6

Delete All expressions: Backspace with Dots 3-5-6

Information about a disputed expression: Space with I

Zoom In on a graph: Plus (+) button

Zoom Out on a graph: Minus (-) button

Page Down on a graph: Down arrow button

Page Up on a graph: Up arrow button

Pan around a graph: Directional Arrows

Victor Reader

Table of Contents: Space with T

Where am I? Space with Dots 1-5-6

Go to page: Enter with G

Next page: Enter with O

Previous page: Enter with Dots 2-4-6

Beginning of book: Space with Dots 1-2-3

End of book: Space with Dots 4-5-6

Next Heading: H

Previous heading: Backspace + Enter with H

Next heading level 1: A

Previous heading level 1: Backspace + Enter with A

Next heading level 2: Dot 2

Previous heading level 2: Backspace + Enter with Dot 2

Next heading level 3: Dot 3

Previous heading level 3: Backspace + Enter with Dot 3

Next heading level 4: Dot 4

Previous heading level 4: Backspace + Enter with Dot 4

Next heading level 5: Dot 5

Previous heading level 5: Backspace + Enter with Dot 5

Next heading level 6: Dot 6

Previous heading level 6: Backspace + Enter with Dot 6

Book information: Space with I

Tactile Viewer

Zoom in: (+) plus button

Zoom out: (-) minus button

Zoom in to a specific location: one finger + Double press of Action button

Add bookmark: Backspace with M

Jump to bookmark: Backspace with J

Rotate Graphic: Space with R

Next page: Enter + O

Previous page: Enter with Dots 2-4-6

Index page: Enter with I

Go to page: Enter with G

Info page: Space with I

Top left: Space with Dot 1

Top right: Space with Dot 4

Bottom left: Space with Dot 3

Bottom right: Space with Dot 6